

FELICITY-FRANKLIN BOARD OF EDUCATION
MEETING AGENDA
Monday, December 19, 2011

1. **Call to order.**
2. **Roll call:** *David Cornelison, Laura Lowe, Chris Smith, Steve Weber, and Donald Woodall*
3. **Additions to the agenda.**
4. **Public Participation: None**
5. **Executive Session: “For consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, official, or student.”**
 - a) Amend resolution 2011-050, “Other Administrative Contract” for *Tammy Tatman* as transportation coordinator to reflect a Shared Service contract with Bethel-Tate school district effective 12/1/2011. (Attachment Executive 1)
 - b) Employ *Ted Lewin* as a substitute bus driver for the 2011-2012 school year pending necessary certification/licensure and background checks.
 - c) Accept a resignation from *Don Gaffney*, teacher for retirement purposes effective March 30, 2012 with benefits ending March 31, 2012. (Attachment Executive 2)
 - d) Discuss personnel issues with Bill Deters, attorney.
6. **Treasurer’s Report:**
 - e) Approve the minutes of the November 21, 2011 regular board meeting, as presented by the treasurer.
 - f) The Board’s review and approval of the following reports for the month of November, 2011.
 - 1) List of expenditures: **CHKREG**

| | |
|--------------------|-------------------|
| General Fund | \$703,469.70 |
| All Other Funds | <u>339,961.59</u> |
| Total Expenditures | \$1,043,431.29 |
 - 2) Financial **FINSUMM** Report By Funds
 - 3) Financial **FUNDSUM** and **FNDEXP** Reports
 - 4) Appropriation Accounts Summary By Funds **APPSUM**
 - 5) Revenue Accounts Summary By Funds **REVSUM**
 - 6) Payroll Information: **November 15th Payroll** **November 30th Payroll**
 - 7) Investments

| <u>Time Period</u> | <u>Amount</u> | <u>Type/Fund</u> | <u># of days</u> | <u>Rate</u> |
|--------------------------|-----------------------|--------------------------------------------------|------------------|-------------|
| 11/01/11-11/30/11 | \$ 50,000.00 | StarOhio/General Fund | 30 | 0.02% |
| 11/01/11-11/30/11 | \$ 511,604.94 | 5/3 rd Investment Program | 30 | 0.02% |
| 03/11/11-09/11/12 | \$ 95,000.00 | 5/3 rd (First Bank P R Santurce CD) | 18 Months | 1.00% |
| 06/15/11-06/15/12 | \$ 248,000.00 | 5/3 rd (CD Bank of China New York) | 12 Months | 0.60% |
| 06/15/11-12/17/12 | \$ 248,000.00 | 5/3 rd (CD Ally Bank Midvale Utah) | 18 Months | 0.70% |
| 06/28/11-06/28/13 | \$ 248,000.00 | 5/3 rd (CD State Bank India New York) | 24 Months | 1.05% |
| 10/06/11-10/03/13 | <u>\$ 250,000.00</u> | RiverHills Bank (CD) | 24 Months | 1.24% |
| Total Investments | \$1,650,819.44 | | | |

| | | |
|---------------------------|--------------------|----------------|
| 2011-2012 Interest | \$ 1,968.23 | General Fund |
| | <u>37.35</u> | Lunchroom Fund |
| FY 2011-2012 Total | \$ 2,005.58 | |

Fund Balances

| | <u>October 31, 2011</u> | <u>November 30, 2011</u> |
|--------------------------------------|-------------------------|--------------------------|
| 1) General Fund | 1,279,738.65 | 1,223,504.01 |
| General Fund, Handicap Bus | 805.81 | 805.81 |
| General Fund, School Bus | 22,318.29 | 22,318.29 |
| HB 412 Textbooks | 330,745.19 | 330,745.19 |
| HB 412 Capital Improv. & Maintenance | 36,357.41 | 20,851.16 |
| FEA Agreement Tuition Reimbursement | 0.00 | 0.00 |
| Medicaid | 23,355.57 | 23,478.73 |
| United Way Ready Schools Grant | 921.34 | 921.34 |
| 2) Bond Retirement | 958,966.95 | 761,101.63 |
| 3) Improvement Fund | 100.00 | 100.00 |
| 4) Food Services | 123,911.04 | 139,196.94 |
| 5) Energy Con. Imp. Project HB264 | 686,254.80 | 686,254.80 |
| 6) Construction OSFC State Share | 0.00 | 0.00 |
| 7) Construction OSFC Local Interest | 0.00 | 0.00 |
| 8) Special Rotary Fund | 19,508.49 | 17,833.48 |
| 9) Principal's Fund | 18,364.67 | 19,123.59 |
| 10) Classroom Facilities Maintenance | 160,733.86 | 159,604.08 |
| 11) Student Activity Fund | 39,755.11 | 36,072.52 |
| 12) Athletic Fund | 37,065.47 | 30,992.20 |
| 13) EMIS | 0.00 | 0.00 |
| 14) Communication Fund | 0.00 | 2,700.00 |
| 15) Education Jobs Fund Program | 0.00 | 0.00 |
| 16) Title VI-IDEA-B | 13,814.92 | (12,220.07) |
| 17) Title I | 9,539.33 | (28,574.47) |
| 18) Title II-A Teacher Quality | (1,010.24) | (5,725.78) |
| 19) Miscellaneous Federal Grant Fund | 585.52 | 585.52 |
| TOTALS | \$ 3,761,832.18 | \$3,429,668.97 |

- g) To accept the \$522.10 donation from the Carla Paul/High School Soccer Concessions to be divided equally between the boys and girls soccer accounts. (Attachment A)
- h) Authorize the treasurer to make the following adjustments to the 2011-2012 Certificate of Estimated Resources and Appropriation Ledger as follows:
- | | | |
|-----------------|---------------|-----------------------|
| Fund 504 EdJobs | Other Sources | \$9,926.93 (Increase) |
|-----------------|---------------|-----------------------|
- i) To renew the Ohio School Boards Association Annual Membership dues for the period of January 1, 2012 through December 31, 2012 at the cost of \$3,468. (Last year's cost was \$3,679) (Attachment B)
- j) To renew the Ohio School Boards Association Legal Assistance Fund Consultant Services for the period of January 1, 2012 through December 31, 2012 at the cost of \$250. (Attachment C)

- k) ● Resolution authorizing the issuance of not to exceed \$940,000 school improvement refunding bonds, Series 2012A, authorizing the execution of a bond purchase agreement appropriate for the sale of the bonds, authorizing the execution of a paying agent agreement, authorizing the execution of a certificate of award containing the final terms of the bonds, and authorizing the distribution of an official statement. (Attachment D-1) (1997 Bond Issue balance: \$940,000)
- Resolution authorizing the issuance of not to exceed \$880,000 classroom facilities refunding bonds, authorizing the execution of a bond purchase agreement appropriate for the sale of the bonds, authorizing the execution of a paying agent agreement, authorizing the execution of a certificate of award containing the final terms of the bonds, authorizing the execution of an escrow deposit agreement and authorizing the distribution of an official statement. (Attachment D-2) (2002 Bond Issue balance: \$935,000)
- Resolution authorizing the issuance of not to exceed \$1,820,000 school improvement refunding bonds, Series 2012, authorizing the execution of a bond purchase agreement appropriate for the sale of the bonds, authorizing the execution of a paying agent agreement, authorizing the execution of a certificate of award containing the final terms of the bonds, authorizing the execution of an escrow deposit agreement and authorizing the distribution of an official statement. (Attachment D-3) (1997 & 2002 Bond Issues balances: \$1,875,000)
- Bond Refinancing savings to the tax payers of the Felicity-Franklin Local School District. (Attachment D-4)
- l) Update on the 2010-2011 audit.
- m) Discuss the following options for the needed upgrade in the software to print the district's laser checks and purchase orders, which will correct the current problems of not handling the changes in state software:
- 1) Cost to make this one-time needed change in the current software, *Opti-Forms* \$1295.00. (This software was purchased in February, 2005 and is now obsolete and is not supported for upgrades through the manufacturer. An individual is writing a program to make these changes.)
 - 2) Cost of changing to *Ultimate EDGE* software: \$2390.00 (This is the software currently being used by the majority of the school districts in the state of Ohio and is what H/CCA is recommending.)

6. Superintendent's Report and Recommendations

- n) Review for approval a request from the Gifted Program to participate in a student tour to Washington D.C. June 25-29, 2012 at the expense of the student. (Attachment E)
- o) Accept a donation of computers and monitors from Clermont Northeastern Schools valued at \$625. (Attachment F)
- p) Review for adoption new/revised/replacement policies, guidelines, and forms as recommended by NEOLA. (Attachment G)

7. **Legislative Liaison Report:** *Chris Smith*
8. **Student Achievement Liaison Report:** *Laura Lowe*
9. **U. S. Grant J.V.S. Report:** *Chris Smith*
10. **Miscellaneous business.**
11. **Adjourn meeting.**