

Monday, May 23, 2011

The Felicity-Franklin Board of Education met in regular session on Monday, May 23, 2011 at 7:00 p.m. in the board conference room, President Dave Cornelison presiding. Roll call was taken with the following members present: Mr. Dave Cornelison - present, Mrs. Laura Lowe - present, Mr. Chris Smith - present, Mr. Steve Weber – present, Mr. Donnie Woodall – present.

2011-079 Minutes of the April 18, 2011 regular board meeting distributed; there being no objections or corrections, the motion was made by Mr. Weber, seconded by Mr. Smith to approve the minutes as read. Roll call: Mr. Weber – yea, Mr. Smith – yea, Mr. Woodall – yea, Mr. Cornelison – yea, Mrs. Lowe - yea; motion passed unanimously.

2011-080 Moved by Mr. Smith, seconded by Mr. Woodall:
! The Board reviewed and approved the following reports for the month of April, 2011 as presented by the treasurer.

- 1) List of expenditures (CHKREG):

General Fund	\$ 658,757.00
All Other Funds	<u>353,339.86</u>
Total Expenditures	\$1,012,096.86
- 2) Financial FINSUMM Report by Funds
- 3) Financial FUNDSUM and FNDEXP Reports
- 4) Appropriation Accounts Summary by Funds APPSUMS
- 5) Revenue Accounts Summary by Funds REVSUMS
- 6) Payroll Information: April 15th Payroll April 29th Payroll
- 7) Investments

! Approved the following investments:

<u>Time Period</u>	<u>Amount</u>	<u>Type/Fund</u>	<u># of Days</u>	<u>Rate</u>
04/01/11-04/30/11	\$ 350,000.00	StarOhio/General Fund	30	0.08%
04/01/11-04/30/11	\$1,008,360.93	5/3rd Investment/General	30	0.08%
03/11/11-09/11/12	\$ 95,000.00	5/3 rd (CD) (Costal CD)	18 Months	1.00%
12/14/10-06/14/11	\$ 250,000.00	5/3 rd (CD)	6 Months	0.20%
10/07/10-10/06/11	\$ 250,000.00	RiverHills Bank (CD)	12 Months	0.79683%

Roll call: Mr. Smith – yea, Mr. Woodall - yea, Mr. Cornelison – yea, Mrs. Lowe – yea, Mr. Weber - yea; motion passed unanimously.

2011-081 Moved by Mr. Weber, seconded by Mrs. Lowe:
To authorize the treasurer to make the following adjustments and amend the 2010-2011 Certificate of Estimated Resources and Appropriation Ledger:

Fund 532 State Fiscal Stabilization (SFSF) \$60,242.48 Increase

Roll call: Mr. Weber – yea, Mrs. Lowe – yea, Mr. Smith – yea, Mr. Woodall – yea, Mr. Cornelison – yea; motion passed unanimously.

Monday, May 23, 2011 (Continued)

2011-082 Moved by Mr. Weber, seconded by Mr. Woodall:

A RESOLUTION AUTHORIZING THE TRANSFER OF THE UNEXPENDED BALANCE IN THE 1986 SUB-FUND OF THE BOND RETIREMENT FUND

WHEREAS, the 1986 bond sub fund maintained in the bond retirement fund has an unexpended balance of \$22,577.65; and

WHEREAS, all indebtedness, interest, and other obligations of the 1986 bond have been paid; and

WHEREAS, two additional sub funds are maintained in the retirement bond fund; and

WHEREAS, all bond sub funds maintained in the bond fund were created for the purpose of funding public improvements.

NOW THEREFORE, be it resolved by the Board of Education as follows:

SECTION I

That the unexpended balance in the 1986 sub fund of the bond retirement fund be evenly divided across the 1995 bond sub fund and 2002 bond sub fund of the bond retirement fund to be put to the purposes of paying off any remaining indebtedness, interest, or other obligations of such bonds.

SECTION II

It is found and determined that all bond sub funds are part of the same bond retirement fund at that no funds are being transferred out of the bond retirement fund pursuant to this resolution.

SECTION III

IT IS FOUND AND DETERMINED that all formal action of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Roll call: Mr. Weber – yea, Mr. Woodall – yea, Mr. Cornelison – yea, Mrs. Lowe – yea, Mr. Smith – yea; motion passed unanimously.

Monday, May 23, 2011 (Continued)

2011-083 Moved by Mrs. Lowe, seconded by Mr. Woodall:
To accept Betty Berwanger's donation of a flute to the Felicity High School Band, valued at \$200. Roll call: Mrs. Lowe – yea, Mr. Woodall – yea, Mr. Cornelison – yea, Mr. Smith – yea, Mr. Weber – yea; motion passed unanimously.

2011-084 Moved by Mr. Smith, seconded by Mr. Weber:
To declare the following vehicles of no value to the district and authorize the treasurer to sell at a public auction on June 19, 2011 by Mike Towler's Auction Service:

1991 Chevrolet Pickup Truck
Serial # 1GCEC14ZAME185397
Odometer Reading: 62,070 miles

1993 Ford 8-Passenger Van
Serial # 1FMEE11Y4PHB62299
Odometer Reading: 157,748 miles

Roll call: Mr. Smith – yea, Mr. Weber – yea, Mr. Woodall – yea, Mr. Cornelison – yea, Mrs. Lowe – yea; motion passed unanimously.

2011-085 Moved by Mr. Smith, seconded by Mr. Cornelison:
To authorize the treasurer to pay the following invoices because the date of the invoice is prior to the requisition date which is in violation of O.R.C. Section 5705.41.

1) Jefferson County Educational Service Center \$370.00
Invoice dated: 03/14/2011
Requisition created/dated: 04/27/2011
Requisition signed: 05/02/11

2) Brad Ellis (PD Mileage Reimbursement) \$214.42
Mileage Reimbursements Dated:
12/06/10
02/01/11
02/16/11
04/11/11
05/17/11
Requisition created/dated: 04/29/11
Requisition signed: 05/02/11

3) Kristen Lucas (PD Mileage Reimbursement) \$264.72
Mileage Reimbursements Dated:
10/26/10
12/06/10
02/01/11
02/16/11
04/11/11
05/17/11
Requisition created/dated: 05/06/11
Requisition signed: 05/09/11

Monday, May 23, 2011 (Continued)

Ohio Revised Code Section 5705.41(D) states that no orders or contracts involving the expenditure of money are to be made unless there is a certificate of the fiscal officer that the amount required for the order or contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances. The following exceptions to this basic requirement are provided by statute:

Then & Now Certificate: This exception provides that, if the fiscal officer can certify that both at the time that the contract or order was made and at the time that he/she is completing his/her certification, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance, the Board of Education can authorize the drawing of a warrant. The Board of Education has 30 days from the receipt of such certificate to approve payment by resolution or ordinance. Amounts of less than \$3,000 may be paid by the fiscal officer without such affirmation of the Board of Education upon completion of the "Then & Now" certificate, provided that the expenditure is otherwise lawful.

Roll call: Mr. Smith – yea, Mr. Cornelison – yea, Mrs. Lowe – yea, Mr. Weber – yea, Mr. Woodall – yea; motion passed unanimously.

2011-086 Moved by Mr. Woodall, seconded by Mr. Weber:
To revise HB412 Five-Year Financial Forecast FY2011-2015. Roll call: Mr. Woodall – yea, Mr. Weber – yea, Mr. Cornelison – yea, Mrs. Lowe – yea, Mr. Smith – yea; motion passed unanimously.

2011-087 Moved by Mrs. Lowe, seconded by Mr. Smith:
To approve the following new board policies/updates/revisions; administrative guidelines and forms as recommended by NEOLA:

BYLAWS AND POLICIES

ByLaw 0167 – Voting (Revised)
Policy 1613 – Student Supervision and Welfare (New)
Policy 2120 – School Improvement (Revised)
Policy 2412 – Homebound Instruction Program (Revised)
Policy 2461 – Recording of IEP Team Meetings (Revised)
Policy 3213/4213 – Student Supervision and Welfare (Revised)
Policy 3215 – Use of Tobacco by Professional Staff (Revised)
Policy 4215 – Use of Tobacco by Classified Staff (Revised)
Policy 5200 – Attendance (Revised)
Policy 5512 – Use of Tobacco (Revised)
Policy 5751 – Parental Status of Students (Revised)
Policy 6231 – Appropriations and Spending Plan (Revised)
Policy 6232 – Appropriations Implementation (Revised)
Policy 6320 – Purchases (Revised)
Policy 6460 – Vendor Relations (Revised)
Policy 6550 – Travel Payment & Reimbursement (New)
Policy 7434 – Use of Tobacco on School Premises (Revised)
Policy 7540 – Computer Technology and Networks (Revised)

Monday, May 23, 2011 (Revised)

Policy 7540.03 – Student Network and Internet Acceptable Use and Safety (Revised)
Policy 7540.04 – Staff Network and Internet Acceptable Use and Safety (Revised)
Policy 8431 – Preparedness for Toxic Hazard and Asbestos Hazard (Revised)
Policy 8500 – Food Services (Revised)
Policy 8550 – Competitive Food Sales (New)
Policy 9150 – School Visitors (Revised)
Policy 9160 – Public Attendance at School Events (Revised)

ADMINISTRATIVE GUIDELINES

AG 6550 – Travel Payment and Reimbursement (New)
AG 6611 – Ticket Sales (Revised)
AG 7510A – Use of District Facilities (Revised)
AG 8405A – Use of Animals in the Classroom and on School Premises (Revised)
AG 8431A – Pesticide Applications (Revised)
AG 8453.01 – Control of Blood-Borne Pathogens (Revised)

FORMS

Form 6144 F1 – Investment Policy Certification (New)
Form 8431 F5 – Advisory of Pesticide Application in Classroom Buildings (Revised)

BYLAWS AND POLICIES

Bylaw 0167 – Voting (Replacement)
Bylaw 0169.1 – Public Participation at Board Meetings (Revised)
Policy 2260.01 – Section 504/ADA Prohibition Against Discrimination Based on Disability (Revised)
Policy 3122.02/4122.02 – Nondiscrimination Based on Genetic Information of the Employee (New)
Policy 3430.01/4430.01 – FMLA Leave (Revised)
Policy 4121 – Criminal History Record Check (Revised)
Policy 6320 – Purchases (Revised)
Policy 8210 – School Calendar (Revised)
Policy 8462 – Student Abuse and Neglect (Revised)
Policy 9141 – Business Advisory Council (Revised)
Policy 9143 – Family & Civic Engagement Team (New)
Policy Revision Sweep as mandated by “*Genetic Information Nondiscrimination Act of 2008*” (GINA)

ADMINISTRATIVE GUIDELINES

AG 2260B – Complaint Procedures for Nondiscrimination (Revised)
AG 2260.01A – Section 504/ADA Prohibition Against Discrimination Based on Disability (Revised)
AG 2260.01B – Section 504/ADA – Complaint and Due Process Procedures (Revised)
AG 3430.01/4430.01 – FMLA Leave (Revised)
AG 4121 – Criminal History Record Check (Revised)
AG 5460B – Criteria for Credit Flexibility Plan (New)
AG 5605 – Disciplining Students with Disabilities (Revised)
AG 6320C1 – Bidding (Revised)

Monday, May 23, 2011 (Continued)

AG 8310E – Records Retention and Disposal (Revised)
AG 8330 – Student Records (Revised)
AG Revision Sweep as mandated by “*Genetic Information Nondiscrimination Act of 2008*” (*GINA*)

FORMS

Form 2260 F2 – Title VI/VII/IX Internal Complaint Form (Replacement)
Form 2260 F3 – Section 504 Evaluation Summary/Student Accommodation Plan (Delete)
Form 2260 F8 – Notice of Nondiscrimination and Complaint Procedures (Including Title II, Title VI, Title VII, and Title IX, Section 504, and ADA) (Revised)
Form 2260F F1 – Home Language Survey (Revised)
Form 2260.01A F1 – Checklist for Compliance with Section 504 (Revised)
Form 2260.01A F3 – Notice of Section 504/ADA Procedural Information and Rights (Replacement)
Form 2260.01A F4 – Suspected Disability Referral Form (Revised)
Form 2260.01A F5 - Notice to Parent of Section 504 Referral (Revised)
Form 2260.01A F6 – Consent for Evaluation/Receipt of Notice of Section 504/ADA Procedural Information and Rights (Replacement)
Form 2260.01A F7 – Section 504 Release of Information and Records (Revised)
Form 2260.01A F8 – Section 504 Physician Questionnaire (Revised)
Form 2260.01A F9 – Notice of Section 504 IAT Conference (Revised)
Form 2260.01A F10 – Section 504 IAT Summary Evaluation Report (Revised)
Form 2260.01A F11 – Section 504/ADA Learning Evaluation Worksheet (Revised)
Form 2260.01A F13 – Section 504 Plan (Replacement)
Form 2260.01A F15 – Manifestation Determination Review 504 Plans (Replacement)
Form 2260.01A F17 – Section 504 Plan Review (New)
Form 2260.01A F18 – Prior Written Notice to Parents 504 Plans (New)
Form 2260.01B F1 – Section 504/ADA Internal Complaint – Student (Revised)
Form 2260.01B F2 – Section 504/ADA Internal Complaint – Employee/Other (Revised)

Roll call: Mrs. Lowe – yea, Mr. Smith – yea, Mr. Weber – yea, Mr. Woodall – yea, Mr. Cornelison – yea; motion passed unanimously.

2011-088

Moved by Mrs. Lowe, seconded by Mr. Woodall:

WHEREAS, *Felicity-Franklin Local School District*, of 415 Washington Street, Felicity, Clermont County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary not-for-profit association; and **WHEREAS**, the Board of Education/Governing Board and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA:

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD that all schools listed on the reverse side of this card shall be members of the OHSAA and that the Constitution, Bylaws and Sports Regulations of the OHSAA shall be approved and adopted by this Board of Education for its own minimum student eligibility standards. The Board of Education/Governing Board reserves the right to raise the eligibility standards as the Board deems appropriate;

Monday, May 23, 2011 (Continued)

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations and decisions of the OHSAA. Furthermore, the schools under this Board's jurisdiction agree to be primary enforcers of the Constitution, Bylaws and Sports Regulations and their interpretations.

Roll call: Mrs. Lowe – yea, Mr. Woodall – yea, Mr. Cornelison – yea, Mr. Smith – yea, Mr. Weber – yea; motion passed unanimously.

2011-089 Moved by Mr. Weber, seconded by Mr. Woodall:
To approve a camping trip for the FFA to FFA Camp Muskingum during the summer.
Roll call: Mr. Weber – yea, Mr. Woodall – yea, Mr. Cornelison – yea, Mrs. Lowe – yea, Mr. Smith – yea; motion passed unanimously.

2011-090 Moved by Mrs. Lowe, seconded by Mr. Woodall:
WHEREAS, the Felicity-Franklin Local School District Board of Education believes in and supports the importance of teaching financial literacy and college and career readiness;

AND,

WHEREAS, the Felicity-Franklin Local School District Board of Education believes that preparing students for post secondary education, equipping them with the prerequisite skills needed for a successful career, and teaching students to become financially literate, including the ability to read, analyze, manage and communicate about the personal financial conditions that affect material well-being, will position them for success in later life;

THEREFORE, be it resolved that the Felicity-Franklin Local School District Board of Education supports and believes strongly in the importance of teaching financial literacy and college and career readiness in both the middle grades (7and/or8) and in the high school.

Roll call: Mrs. Lowe – yea, Mr. Woodall – yea, Mr. Cornelison – yea, Mr. Smith – yea, Mr. Weber – yea; motion passed unanimously.

2011-091 Moved by Mr. Woodall, seconded by Mr. Smith:
The Superintendent recommends the Felicity-Franklin Board of Education adopt a resolution approving, in collaboration with the Jefferson County Educational Service Center, participation in the Jefferson County ESC Virtual Learning Academy, an internet-based educational delivery system designed for grades K-12, providing alternative educational options for credit deficiencies, alternative programs, students being schooled at home, and summer school programs for the contract period of July 1, 2011 through June 30, 2012.

Roll call: Mr. Woodall – yea, Mr. Smith – yea, Mr. Weber – yea, Mr. Cornelison – yea, Mrs. Lowe – yea; motion passed unanimously.

Monday, May 23, 2011 (Continued)

2011-092 Moved by Mr. Smith, seconded by Mr. Cornelison:
To approve the following meal prices as mandated by Section 205 of the Healthy, Hunger-Free Kids Act of 2010, effective the 2011-2012 school year:

Breakfast K-12	\$1.00
Lunch K-4	\$2.50
Lunch 5-12	\$2.75
Adults	\$3.25
Extra Milk	\$0.40

Roll call: Mr. Smith – yea, Mr. Cornelison – yea, Mrs. Lowe – yea, Mr. Weber – yea, Mr. Woodall – yea; motion passed unanimously.

2011-093 Moved by Mr. Woodall, seconded by Mr. Weber:
That the Felicity-Franklin Board of Education go into executive session for consideration of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee, official, or student. Roll Call: Mr., Woodall – yea, Mr. Weber - yea, Mr. Cornelison – yea, Mrs. Lowe – yea, Mr. Smith - yea; motion passed unanimously.

- Mr. Dave Cornelison, Board President, reconvened the board into regular session.

2011-094 Moved by Mr. Woodall, seconded by Mr. Weber:
To accept the disability determination by STRS for William Wade Ellis, effective June 1, 2011, benefits terminating May 31, 2011. Roll call: Mr. Woodall – yea, Mr. Weber – yea, Mr. Cornelison – yea, Mrs. Lowe – yea, Mr. Smith – yea; motion passed unanimously.

2011-095 Moved by Mrs. Lowe, seconded by Mr. Woodall:
To issue an “As-Needed Contract” to Patricia Casnellie, handicap aide for Samantha Casnellie, \$12.25 per hour, 25 hours per week, no benefits, for the 2011-2012 school year, pending necessary licensure/certification and background checks. Roll call: Mrs. Lowe – yea, Mr. Woodall – yea, Mr. Cornelison – yea, Mr. Smith – yea, Mr. Weber – yea; motion passed unanimously.

2011-096 Moved by Mr. Smith, seconded by Mrs. Lowe:
To issue a classified continuing contract to Kathy Moore, effective the 2011-2012 school year, pending necessary licensure/certification and background checks. Roll call: Mr. Smith – yea, Mrs. Lowe – yea, Mr. Weber – yea, Mr. Woodall – yea, Mr. Cornelison – yea; motion passed unanimously.

2011-097 Moved by Mr. Weber, seconded by Mr. Woodall:
To issue the following supplemental contracts to Damon Smith, effective the 2011-2012 school year, in accordance with the *collective bargaining agreement*, pending proper licensure/certification and background checks:

Assistant High School Girls Volleyball Coach
High School Girls Volleyball Coach
High School Boys Basketball Coach

Roll call: Mr. Weber – yea, Mr. Woodall – yea, Mr. Cornelison – yea, Mrs. Lowe – yea, Mr. Smith – abstained. Motion passed.

Monday, May 23, 2011 (Continued)

2011-098 Moved by Mrs. Lowe, seconded by Mr. Smith:
To issue the following supplemental contracts, effective the 2011-2012 school year, in accordance with the *collective bargaining agreement*, pending proper licensure/certification and background checks:

Donna Jennings	High School Cheerleader Advisor
Jill Diesel	Middle School Cheerleader Advisor
Dick Goodpaster	Assistant High School Girls Basketball Coach
Kerry Stamper	High School Girls Basketball Coach
Toby Lewin	MS/HS Girls/Boys Cross Country Coach
Donnie Hall	Middle School Girls Volleyball Coach
Vicki Wehrum	High School Boys Soccer Coach
Amber Chandler	High School Girls Soccer Coach
Toby Lewin	High School Girls/Boys Track Coach
Donnie Hall	Assistant High School Girls Softball Coach
Rob Wear	High School Girls Softball Coach
Ralph Adams	High School Girls Tennis (Fall)
Ralph Adams	High School Boys Tennis (Spring)
Jerod Jodrey	Assistant High School Boys Basketball Coach
Ralph Adams	Academic Team Coach
Susan Jennings	National Honor Society Advisor
Kerri Bram-Manning	Grade 11 Class Sponsor
Becky McClellan	Grade 10 Class Sponsor
Kristen Lucas	Grade 9 Class Sponsor
Becky McClellan	Yearbook Advisor
Ralph Adams	LPDC Committee Member
Jennifer Keller	LPDC Committee Member
Glenn Moore	LPDC Committee Member
Traci Jewett	LPDC Committee Member
Stephanie Waters	LPDC Committee Member

Roll call: Mrs. Lowe – yea, Mr. Smith – yea, Mr. Weber – yea, Mr. Woodall – yea, Mr. Cornelison – yea; motion passed unanimously.

- Mrs. Lowe gave the following *Student Achievement Liaison Report*:

Congratulations to the 2011 Spelling Bee Winners

6th grade - Emily Woodall
5th grade - William Sack
4th grade - Sierra Crawford
3rd grade - Ellie Hoog
2nd grade - Ally Perry
1st grade – Tate Liming

Monday, May 23, 2011 (Continued)

Athletic Accomplishments

Track

Arica Stutz

100 Hurdles District Champ

400m 2nd

high jump 2nd

long jump 3rd

Ethan Rudd

400m District Champ

Megan Obermeyer

Discus 2nd

ALL THREE WILL COMPETE AT THE REGIONALS WEDNESDAY AND/OR
FRIDAY (Week of 5/23/11)

Girls Softball: District Champs

THEY WILL COMPETE AT THE REGIONALS THURSDAY 5/26/11

- Mr. Chris Smith gave the *U.S. Grant JVS Report*.

2011-099 Moved by Mr. Woodall, seconded by Mrs. Lowe
To adjourn this regular meeting of the Felicity-Franklin Board of Education. Roll call:
Mr. Woodall – yea, Mrs. Lowe – yea, Mrs. Smith – yea, Mr. Weber – yea, Mr.
Cornelison - yea; motion passed unanimously.

Mr. Dave Cornelison, President
Felicity-Franklin Board of Education

Mr. James L. Napier, Treasurer/CFO
Felicity-Franklin Board of Education